

**KINDRED CITY COUNCIL SPECIAL MEETING MINUTES**  
**Monday, March 4, 2024 | 6:30 pm | Kindred City Hall**

Present: Mayor Darrell Kersting, CMs Adam Spelhaug, Shad Stoddard and Ozzie Peraza. Absent: Julie Johnson.  
Others present: Planning & Zoning Board Chair Sue Kersting, and PZ Board Members Trevor Zens, Christina Woller, Joel Ronningen, and Brian Lammers (6:45 pm), Park Board Member Lydia Ronningen, PWS Rich Schock, Auditor Tabitha Arnaud, Greg Moffet, Andrew Smith.

**Mayor Kersting called the meeting to order at 6:32 pm.**

**Comprehensive Planning Discussion:**

Board members reviewed and discussed the current Kindred Plan 2020 that was completed in 1999, a 2012 community planning presentation completed as a NDSU Department of Architecture class project, the 2021 Kindred Grand Farm proposal, as well as two proposals for comprehensive planning services from Fargo-Moorhead Metropolitan Council of Governments (Metro COG) and Moore Engineering (ME). Metro COG’s proposal is for comprehensive and transportation planning services, total estimates ranging from \$32K-\$36K, but with federal funding available to their program the City’s expense would range between \$8800 to \$9700. ME’s proposal would prepare the land use and infrastructure sections of the comprehensive plan that would be cooperatively used by Metro COG, total estimate is \$33K. Discussion: Kindred Plan 2020 was not heavily utilized or referenced; would a new plan be more useful/beneficial; both the Metro COG and ME proposals are costly, are both needed; City of Mapleton is using the Metro COG/ME combo; Kindred’s infrastructure plans are somewhat laid out in the Capital Improvement Plan; what is the population or rooftop threshold to attract businesses; could consider rezoning properties or putting in the infrastructure to create “shovel ready” lots for businesses; engineers can assist with infrastructure as it is needed, but a planner may be more beneficial to help plan for the future; need to identify what the city wants to look like in the future and what goals can be set; how can we continue to support the existing businesses while seeking new businesses. Many board members believe there would be a greater benefit starting with the Metro COG proposal than engaging with both Metro COG and ME together from the beginning. Discussed strengths and weaknesses that were identified in the 2012 NDSU presentation: many of the weaknesses have been improved and the strengths are still strengths; noting no regression. Discussion regarding development procedures and hardships; creating a platting checklist to guide developers/boards/staff through the subdivision process, Kindred has been fortunate to have local developers invested in the community. The goal is to determine what fits in the community and where, identifying land use and preplanning for infrastructure, putting this all into the comprehensive plan will save time and money in the end. Mayor Kersting shared the board members consensus of engaging with Metro COG for the next steps and holding another group meeting. He thanked all board members and staff for their time and efforts to focus on planning for the future of Kindred.

**MOTION**, passed – To adjourn meeting at 7:24 pm. Spelhaug moved, Stoddard seconded. RCV (Roll Call Vote); MCU (Motion Carried Unanimously).

*(Minutes subject to council approval.) (Agenda deadline is noon Wednesday the week before the meeting.)*

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Darrell Kersting, Mayor

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Tabitha Arnaud, City Auditor

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Date approved