

KINDRED CITY COUNCIL SPECIAL MEETING MINUTES - EXECUTIVE SESSION

Thursday, February 23, 2023 ~ 6:30pm ~ Kindred City Hall

Present: Mayor Darrell Kersting, CMs Adam Spelhaug and Julie Johnson. Absent: CMs Shad Stoddard and Ozzie Peraza. Park Board Members Present: Rob Sahr, Lydia Ronningen, Kimbra Amerman, Josh Mathis, and Kevin Mehrer. Others present: City Auditor Tabitha Arnaud and Parks Director Mike Brown.

Mayor Kersting called the meeting to order at 6:36pm.

Present Current Status on Pool Condition and Needs: Parks Director Mike Brown presented the October 2021 quote from My Aquatic Services discussed last fall for the installation of a PVC membrane liner on the pool and wading/baby pool at \$55,550.00. As requested, he obtained a quote for the same services/materials from Paradise Pools at \$56,520.00. This quote also included costs to wrap the edges of the pools with the membrane material, that would cover many of the cracked tiles; cost is an additional \$7,345.00. With either company, this would be an improvement to be completed in 2024. Brown said he would get contact My Aquatic Services to confirm/update the 2021 quote and ask for the wrapping costs as well. Mike also provided a proposal to repair/replace some of the pumps, filters, and heaters. Regardless of any alterations to the pools, the pumps/filters/heaters need to be corrected to ensure the pools are operational for the upcoming 2023 season. One of the larger pumps failed at the end of last season and needs to be replaced. The proposal included replacing the larger pump, sand filter repairs, chemical feed pumps, and two different heater options for the baby pool (replacing the existing size heater or upgrading to a larger heater). Mike said upgrading the heater size on the baby pool was unnecessary and replacing with the existing size would be sufficient. Removing the cost of the larger heater, the total for these updates on the proposal is \$21,357.00. Mike shared that he wanted to reach out to another vendor for another quote. **MOTION, passed – To approve up to \$22,000.00 for repairs and updates to pool mechanical system. Spelhaug moved; Johnson seconded.** Discussed use of Sales Tax Fund revenues to pay for these updates. Remaining balance on the pool loan is about \$435,000.00 with a current payoff date of 08/01/2030. Half of the sales tax revenues received are put into the pool debt fund. The other half goes into the sales tax fund, which can be used for city buildings or park properties. **RCV (Roll Call Vote); MCU (Motion Carried Unanimously).** Mike stated that the parks teams budgets for routine upkeep/maintenance (chemicals, toiletries, cleaning supplies, equipment, etc) from the funds used to manage the pool. Verified per the sublease agreement, any maintenance/repairs above \$5,000 should be brought to a council meeting for discussion/approval. Mike can contact the council representative for any work under that threshold. Council contact representative is CM Adam Spelhaug, as he has the Buildings and Grounds portfolio. PWS Rich Schock can also be contacted regarding maintenance/repairs.

Review Pool Management Agreement: PB President Sahr shared some financial data over the last two seasons, noting an average annual loss of about \$9,000. 2022's loss was slightly higher than 2021, in part due to the increase in lifeguard wages. The wage increase was offered to remain competitive and to secure lifeguards so pool hours did not need to be reduced. Sahr asked if the City intends to continue the annual management payment; in 2022 this amount was \$25,000.00. The Park District previously received the monthly Pool Operations fees from utility bills as residents made their payments; an average of \$2,000/month were received throughout the whole year. Last year Council removed that monthly fee from users and chose to fund the management via an annual payment and increased it to \$25,000.00. Council agreed this would continue. Arnaud will email the board members the signed 2020 lease agreement to be reviewed once more for edits. Typically, this is approved each year at the spring joint meeting.

City Park: Discussed upcoming grant options and creating a group to plan ADA updated to the playground equipment. Defining a budget and timeline will aid in focusing the improvements. Agreed 2024 is most realistic to ensure enough time is available for design and applying for grants. To properly respond to the ADA improvement requests from residents, Council would like to see smaller improvements completed this summer if possible. Discussed plans/uses for Rustad lots on Linden St. Nothing definitive at this point, but will continue brainstorming. The flagpole by the pole will be removed this summer. Still waiting on benches that were crafted with the wood from removed park trees.

Beautification: Discussed plans to continue working with the Master Gardeners to add more flowers and plants to the parks and community. A grant application to help with tree removal was denied but will work with the tree board to explore more options to re-apply. Will set a meeting to discuss portable planters and signage. Great work by all involved to spruce up the community!!

MOTION, passed – To adjourn meeting at 7:14pm. Spelhaug moved, Johnson seconded. RCV; MCU.

(Minutes subject to council approval.) (Agenda deadline is noon Wednesday the week before the meeting.)

Darrell Kersting, Mayor

Tabitha Arnaud, City Auditor

Date approved: _____