

KINDRED CITY COUNCIL – MEETING MINUTES

Wednesday, July 5, 2023 | 7:00 pm | Kindred City Hall

MEETING CALLED TO ORDER AT 7:02 pm by Mayor Kersting with CMs Spelhaug (7:05 pm), Johnson, Stoddard, and Peraza present. Others present: PWS Rich Schock, City Auditor Tabitha Arnaud, City Attorney Sarah Wear, City Engineer Brandon Oye, Anthony Sommerfeld, Cass County Sheriff Deputy Bryce Noonan, Lydia Ronningen, Joel Ronningen, Mark Ottis, David Amerman, Marlow Rud, Mark Ottis, Nate Weber, Joel Alm, Sally Erickson, Jamie R Swenson, Codie Zahradka, Lisa Anderson, Ron Lundquist, Lance Nokleberg, Kari Nokleberg, Andrea Janowicz, Adam Mund.

APPROVE AGENDA: MOTION, passed – To approve the agenda; Stoddard moved; Peraza seconded. RCV (Roll Call Vote); MCU (Motion Carried Unanimously).

OLD BUSINESS

Library Building Purchase: Lisa Anderson, Kindred Public Library Director, reported that KARR has a full board available for board administration. Property survey for 330 Elm St yet to be done and abstract not yet found. It will be a few weeks for a new PA signed. **MOTION, passed – To extend purchase agreement closing to October 1, 2023. Peraza moved; Stoddard seconded. RCV; MCU.** Lisa also presented other upcoming events for the library.

BOARDS & COMMITTEES

Kindred Community Club/Kindred Days: Kindred Days upcoming on August 11 & 12.

Tree Board: Tree Board awarded grant to help cover costs of ROW/blvd trees that are in dead/dying/poor condition.

RZ: Some legislative changes for Renaissance Zone include an extension from 5 years to 8 years property tax exempt for commercial properties, communities may have two (previously one) “islands” in the RZ, properties that had previously been in zone, may be eligible again after 30 years. RZ Board will review and if they want to adopt, will have to amend their development plan.

Park Board: Short report on upcoming events and a busy pool season with an awesome staff.

PLANNING & ZONING

MOTION, passed – To appoint Trevor Zens to a five-year term on Planning & Zoning Board. Spelhaug moved; Stoddard seconded. RCV; MCU. Christina Woller-Cornog reappointed by Cass County to P&Z Board with term expiring July 2028.

POLICE REPORT

Deputy Noonan presented the June Police Report, discussed Aug. 1 changes to the seatbelt laws, and upcoming training he is attending. He discussed Aug. 3 Night to Unite event in Kindred and requested a street closure for the event – council approved.

CITY ENGINEER

Wastewater Collection and Treatment Improvements; District No. 2019-1: Time extension requested for work on decommissioning old lagoons due to weather issues. Response has been drafted requesting additional information and supporting documentation. Discussed damage to city streets from equipment during construction of the project. Need to evaluate further as may fall outside of project contract. **MOTION, passed – To approve ME Invoice 34059 for \$32,275.51. Stoddard moved; Peraza seconded. RCV; MCU.**

Dakota St Sidewalk, Spruce St and Elm St Drainage Improvements: Project plans approved on 6/23 and posted for bids on 6/28; bid opening on 7/13. Stoddard noted a resident’s concern with the route across Dakota St through the parking lot and will look into alternates to install sidewalk on south of parking lot. Oye mentioned drainage concerns. **MOTION, passed – To approve ME Invoice 34060 for \$20,456.25. Stoddard moved; Peraza seconded. RCV; MCU.**

Floodplain Ordinance: MOTION, passed – To approve 2nd reading of Ordinance 2022-99 regarding Floodplain Ordinance. Spelhaug moved; Peraza seconded. RCV; MCU. MOTION, passed – To approve ME Invoice 34061 for \$3,000.00. Peraza moved; Stoddard seconded. RCV; MCU.

Plains Addition Plat (Water Reservoir property): Mayor Kersting opened the Public Hearing for the Plains Addition Final Plat. Work on Final Plat for the Plains addition to clean up legal descriptions, dedicate right-of-way (ROW) on Elm St. The land purchase is for future reservoir expansion. After hearing no further discussion, Mayor Kersting closed the Public Hearing. **MOTION, passed – To approve final plat for the Plains Addition. Spelhaug moved; Johnson seconded. RCV; MCU. MOTION, passed – To approve ME Invoice 34062 for \$7,847.50. Spelhaug moved; Peraza seconded. RCV; MCU.**

Newport Ridge & 7th Ave Paving; District No. 2024-1 and 2024-2: Plans approved 6/23/2023 and resolution declaring work necessary on 6/28/2023; Public Information Meeting to be held on July 24 at 7 pm to present project details and provide a forum for residents to ask questions about the project. Official Protest Hearing to be at 8/2/2023 regular City Council meeting. **MOTION, passed – To approve Resolution to Discontinue Sewer, Water and Street District No. 2023-1 (old District for smaller phase project). Spelhaug moved; Peraza seconded. RCV; MCU.**

Drain No 60 Maintenance Agreement: Spelhaug and Oye attended the South East Cass Water Resource District Meeting. Inquired about SECWR funding available for Drain 60 maintenance. **MOTION, passed – To NOT sign the proposed Master Services Agreement with South East Cass Water Resource District. Spelhaug moved; Stoddard seconded. RCV; MCU.**

NEW BUSINESS

Springbrook Tavern: Springbrook Tavern inquired about a 6 ft privacy fence and tables/chairs for outdoor seating in hopes to spruce up front curb appeal. Also discussed the water leak that was repaired in front of SBT.

PUBLIC WORKS

PWS Shock reported the water line/conduit has been trenched in at the City Park. This will allow the volunteer Master Gardeners much easier access to water the plants/flowers in the park. Thanks also to Jared Ness & Rich for volunteering their Sunday to complete the task. Upcoming water sampling will require some coordination with city residents. **MOTION, passed – To accept the City of Kulm’s offer to purchase 1996 Johnston Street Sweeper for \$10,000.00. Spelhaug moved; Peraza seconded. RCV; MCU.**

AUDITOR REPORT

Consent Calendar: **MOTION, passed – To approve Raffle Permits for Friends of the Kindred Public Library, St. Maurice’s Catholic Church, and Kindred Youth Baseball; Residential Tax Exemption on New Construction for 400 Cessna and 931 Elm St; Delinquent Utility Accounts List, Bills for payment and financial reports for June 2023, Meeting Minutes of 06-07-2023. Peraza moved; Stoddard seconded. RCV; MCU.** Auditor Arnaud noted her upcoming attendance at the Municipal Finance Officers Association conference in July, discussed preliminary budget that must be approved by council by Aug 10, the Living Local app (City of Kindred’s app) progress, special assessment unpaid bills for utility bills and lawn care, and possibly upgrading lights/fans at the Memorial Building. Reported the water meter reading date has been moved to the 15th of each month so the meter read date is closer to the billing date of the 25th.

ADJOURNMENT

MOTION, passed – To adjourn meeting at 8:03 pm. Spelhaug moved; Stoddard second. RCV MCU.

(Minutes subject to council approval.) (Agenda deadline is noon Wednesday the week before the meeting.)

Darrell Kersting, Mayor

Tabitha Arnaud, City Auditor

Date approved