

KINDRED PLANNING & ZONING COMMISSION MEETING MINUTES

Monday, September 11, 2023 | 6:30 pm | Kindred City Hall

MEETING CALLED TO ORDER AT 6:33 pm by Chair Kersting with Members Lammers, Ronningen, Woller-Cornog, and Zens present. Others present: Auditor Arnaud, Mark Ottis, Brian Ordahl, David Braaten, Jesse Erickson.

APPROVAL OF MEETING MINUTES

MOTION, passed – To approve meeting minutes of [08-14-2023](#) & [08-30-2023](#). Lammers moved, Zens seconded. RCV (Roll Call Vote); MCU (Motion Carried Unanimously).

NEW BUSINESS

Public Hearing – Preliminary Plat for Northview 2nd Addition: Chair Kersting opened the public hearing. This plat properly dedicates the right-of-way for Dakota St and Spruce St for parcels addressed 141 Spruce St and 151 Spruce St. This is being completed in conjunction with the Dakota St sidewalk project (Improvement District 2023-2) as new sidewalk will be installed in the boulevard along Dakota St. Arnaud confirmed notices were sent to all property owners, with no comments/questions received. Hearing no further comment, Chair Kersting closed the public hearing. **MOTION**, passed – To approve the Preliminary Plat for Northview 2nd Addition. Woller-Cornog moved, Ronningen seconded. RCV, MCU.

OLD BUSINESS

Moving Building Permit Application – Darwin Savre and Schmidt & Sons Inc; New Accessory Structure at 920 Elm St: Arnaud shared there were no new updates received at this time.

Pending Preliminary Plat for Norman Acres: Brian Ordahl and David Braaten provided an update on a small single-family development located about ½-mile north of Kindred on Cass County Hwy 15 (CR15). The developers have meetings scheduled this week with Kindred Parks & Rec and the Public Works Committee for further review/discussion. They are still hoping to get approval from Cass County for the north access and will be formalizing the annexation request. All board members agreed that the plat looks good from the planning perspective. Discussed the current speed zones for CR15 going north and consideration to lower it.

ORDINANCES – No new updates at this time.

PLANNING – The board reviewed a resume from [Tom Goodrum \(Moore Engineering\)](#) who presented at the City Council meeting last week. With over 30 years of experience in both the public and private sectors, Goodrum can assist with land use and comprehensive planning, as well as ordinance (or land development code) services. The board also received a [draft proposal for comprehensive & transportation planning services from MetroCog](#). They will review all information and discuss again. Member Zens shared he would also contact NDSU Extension’s architecture program to see if they have any interest/availability to assist.

PERMIT REPORT – One new building permit issued for the new mobile home moved in; one pending new commercial building permit is under review.

ADDITIONS – Mark Ottis provided an update on Newport Ridge Phase 5. The developers addressed the concerns shared at the recent meetings about the project. They updated the plat to reflect the park dedication requirement, shortened the lots around Prairie Parkway, and are continuing to move the project along.

ADJOURNMENT – **MOTION**, passed – To adjourn meeting at 7:24 pm. Lammers moved, Zens seconded. RCV, MCU.

(Minutes subject to board approval. Agenda deadline is noon Monday the week before the meeting.)

P&Z Chair Sue Kersting

Tabitha Arnaud, City Auditor

Date approved