

**Kindred Planning & Zoning Commission Meeting Minutes**  
**Wednesday, December 21, 2022 ~ 6:30pm ~ Kindred City Hall**

Members present: Kersting, Lammers, Mauch, Woller-Cornog. Absent: Thompson.  
Others: Auditor Arnaud, Mark Ottis, Brandon Kub, Jeff Kub.

**Meeting called to order at 6:35pm by Member Kersting.**

**APPROVAL OF PREVIOUS MEETING MINUTES**

**MOTION**, passed - To approve meeting minutes of 11-16-2022 by Lammers, second by Woller-Cornog. RCV (Roll Call Vote);  
MCU (Motion Carried Unanimously).

**PUBLIC HEARING: PRELIMINARY PLAT FOR PLAINS ADDITION**

Member Kersting opened the public hearing. The Plains Addition Plat is being completed by the City for properties on West Elm St, in preparation of the City purchasing about 1.5-acres of land adjacent to the current water reservoir. The City is securing the additional land to plan for future growth that would likely be used for an expansion of the water reservoir. The City will also acquire a 10'-20' piece of land south of the residential properties on the 800 & 900 blocks of Elm St. This is intended to align with the alley right-of-way on the 700 block. Other properties owned by Mark Ottis, Cass Rural Water, and Cass County Electric Cooperative are included in the plat to help "clean up" the messy/lengthy legal descriptions, many of which use the old Metes and Bounds system. This plat will also properly dedicate an 80' right-of-way for Elm St to the City, all the way to the west at 164th Ave SE. Member Kersting closed the public hearing. **MOTION**, passed - To approve Preliminary Plat of Plains Addition by Lammers, second by Mauch. RCV; MCU.

**ORDINANCES** – No new updates at this time.

**PLANNING** – Reminder that Metro COG will presenting to City Council at the February 1, 2023 meeting.

**PERMIT REPORT** – No new building permits issued since last month, with no more expected through the end of the year. A total of 29 permits were issued for 2022: 11 new single-family residential, 1 new residential twin home, 5 residential remodel, 2 demolition, 7 accessory structures, and 3 commercial permits for expansion/foundation work. There were 9 fence permits issued.

**BOARD MEMBER TERMS** – Member Mauch's term is up this month and he shared that after 14 years on the board, he will not be seeking reappointment. Everyone thanked Mauch for his years of service to the community!! Arnaud said the vacancy would be posted on the City's website ([www.KindredND.com](http://www.KindredND.com)) and in the upcoming newsletters. Any interested parties can contact City Hall, a current board member, or attend future meetings to learn more about the position.

**ADJOURNMENT**

**MOTION**, passed – To adjourn meeting at 6:59pm by Lammers moved, second by Mauch. RCV MCU.

*(Minutes subject to council approval.) (Agenda deadline is noon Wednesday the week before the meeting.)*

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P&Z Board Member

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Tabitha Arnaud, City Auditor

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Date approved