

Kindred Planning & Zoning Commission Meeting Minutes
Wednesday, April 19, 2023 ~ 6:30 pm ~ Kindred City Hall

Members present: Kersting, Lammers, Ronningen, Woller-Cornog. Absent: None.
Others: Auditor Arnaud, Mark Ottis, James Erickson.

Meeting called to order at 6:34 pm by Member Kersting.

APPROVAL OF MEETING MINUTES

MOTION, passed - To approve meeting minutes of 02-15-2023 by Lammers, second by Ronningen. RCV (Roll Call Vote); MCU (Motion Carried Unanimously).

ORDINANCES – No update.

PLANNING – James Erickson owns a [parcel](#) within the [Erickson Subdivision](#) (a 60-acre subdivision platted in 2021) located west of Kindred along ND Hwy 46, which is located on the outer boundary of the City’s ½-mile Extra-territorial (ET) jurisdiction. His family trust is being dissolved and land abutting his current parcel may be split up. Mr. Erickson inquired if there were a way to extend the City’s ET limits so that his land could be included. He expressed that he would eventually plan to subdivide his properties into 4-5 acres lots for single-family agriculture zoned parcels. With the properties between the City’s ET and township jurisdictions, the subdivision processes would have to be completed under two different entities. All reviewed the current [City of Kindred ET Map](#); in 2010 the City chose to enforce the inner ½-mile ET jurisdiction while not enforcing the outer ½-mile ET jointly with the township (allowed per [NDCC 40-47](#)). Due to this, the additional land that Mr. Erickson is hoping to acquire from the family trust is outside the City’s jurisdiction. Arnaud noted that since the 60-acre Erickson Subdivision was re-platted, she had [confirmed with Moore Engineering](#) that Mr. Erickson’s parcel is now technically a majority out of the ½-mile boundary. She attended the Normanna Township meeting yesterday to discuss with them; they moved to allow Lot 1 of Erickson Subdivision to remain under the City’s ET jurisdiction. The P&Z board discussed the City’s surrounding areas, properties, and townships. Also discussed was the potential future growth and development in and around the City, as well as potentially extending the corporate city limits. They requested to set a meeting with City Council to discuss with them before proceeding further. Arnaud will reach out and make those arrangements, attempt to locate/prepare mapping examples of what areas would be included in a 1-mile ET jurisdiction, and see if an estimated taxable valuation can be identified for developed properties surrounding the corporate city limits.

PERMIT REPORT – One new building permit issued since last month, a private airplane hangar on the airport property.

BOARD MEMBER TERMS, VACANCY, CO-CHAIR – Official welcome to Member Ronningen! There is still one more vacancy remaining. Any interested resident can contact City Hall, a current board member, or attend future meetings to learn more about the position.

ADDITIONS – Member Kersting requested the board to consider changing their regular monthly meetings from the third Wednesday to the second Monday. Members/Arnaud did not have a conflict with Monday meetings. **MOTION**, passed – **To change the regular monthly P&Z meetings to the second Mondays at 6:30 pm beginning May 2023 by Lammers moved, second by Woller-Cornog. RCV MCU.**

ADJOURNMENT

MOTION, passed – To adjourn meeting at 7:31 pm by Lammers moved, second by Ronningen. RCV MCU.

(Minutes subject to council approval.) (Agenda deadline is noon Wednesday the week before the meeting.)

P&Z Board Member

Tabitha Arnaud, City Auditor

Date approved